Tech News October 2019

<u>Top News</u>

Athena moving to UGA SSO

Several UGA systems are transitioning to our new production CAS environment, UGA SSO. This means that the login screen will look different. Athena, the student information system, and Campus Logic, the financial aid system, will transition October 12. Users will still log in with their MyID and password, and they will still need ArchPass to complete the login process. For more information, visit the UGA SSO website.

Get Free Tech Help at I.T. Fair

Need help to set up your MyID profile, enroll devices in ArchPass or download Office software? Stop by the annual I.T. Fair, hosted by EITS. The fair will be from 10 a.m. to 3 p.m. October 29-30 in the second-floor rotunda of the MLC. During the event, volunteers will assist attendees in conducting self-service functions such as setting up their MyID Profile; enrolling a primary or backup device in ArchPass; syncing mailboxes and more. The event is free and open to all UGA students, faculty and staff. If you would like to help as a technical volunteer, please contact Kathryn White.

<u>Important Dates</u>

October 12: Athena, Campus Logic transition to UGA SSO
October 29-30: I.T. Fair at Miller Learning Center
November 4: UGA SSO application owner forum
November 15-17: IDM upgrade
December 6-8: OneSource Financial Management System upgrade
December 6-9: ODS upgrade

<u>Upcoming Changes</u>

Ransomware, malicious attachments protection added to UGAMail: Trend Micro Cloud App Security has been added to UGAMail to protect against ransomware, malicious URLs, malicious attachments, and phishing emails being sent through UGAMail. Trend Micro resides in the mailbox layer and works regardless of the email client being used. If malicious attachments and ransomware are detected, a report will be emailed to the recipient. Malicious URLs and phishing attempts will go directly to the user's junk folder. EITS can retrieve

emails incorrectly marked as malicious or junk for up to 90 days. For more information, contact Chris Workman.

ArchPass "Remember me" option extending to 30 days: Effective October 12, the "Remember Me" option for systems protected by ArchPass, powered by Duo, will be extended. Users will now have the option to have the system remember their ArchPass credentials for 30 days. Most Duo-integrated systems, including Athena, vLab and eLC, will have this option. This option has not yet been applied to UGAMail or the Remote Access VPN. ArchPass, UGA's two-step login solution, provides an extra layer of security to help protect your UGA accounts. For more information on this change, please contact Ben Myers.

DegreeWorks Upgrade set for November: EITS will upgrade DegreeWorks to Version 5 in November. This is a major upgrade that incorporates new infrastructure and improvements at the application and database level. Following the upgrade, EITS will focus on efforts to change the DegreeWorks log-in process to use UGA SSO and to require ArchPass, UGA's two-step login solution, powered by Duo. More information about the UGA SSO and ArchPass project will be forthcoming. Direct questions to Ilir Hasko.

OneSource Financial Management system upgrade set for December: The UGA Financial Management System will be upgraded to Oracle PeopleSoft PUM version 32 the weekend of December 6-8. Expect the system to be unavailable during this time. Employees will need to clear their browser cache after this upgrade. More details on functionality and enhancements will be shared with the community closer to December. Update and maintenance schedules, as well as Release Notes can be found on the Roadmap Resource page. Please contact onesource@uga.edu or 706-542-0202 (option 2) with questions.

Upcoming Maintenances

November network maintenance rescheduled: A network maintenance scheduled for November 2 has been rescheduled. A new date for the maintenance will be forthcoming. For more information, please contact Jeff Farese.

IDM upgrade set for mid-November: EITS is planning an upgrade to our current identity management system, One Identity. Starting Friday, November 15 at 5 p.m., through Sunday, November 17 at 5 p.m., system preparations, upgrade, and subsequent testing will occur for the One Identity system. EITS will perform several steps which will pause some identity-related processes, such as UGAID creation and updates to identity records. Users will continue normal use of MyID-related access and authentication services. For more information about the upgrade, please contact Shannon Marable.

ODS upgrade set for December: In December, EITS will upgrade the Operational Data Store (ODS), the repository for student systems data. During the upgrade, which is set for December 6-9, current ODS data will be inaccessible. For more information about this upgrade, please contact Ilir Hasko.

Campus IT announcements

App owner forum on UGA SSO set for November 4: A new production CAS environment, called UGA SSO, is now available. All applications using the legacy version of University's authentication service (CAS, CAS2, LDS, IDP) must transition to the updated authentication service by March 6, 2020. EITS will host an online-only Q&A forum for application owners from 2 to 3 p.m. on November 4. During the forum, EITS representatives will discuss the process for transitioning applications, responsibilities of application owners and answer any questions. A Collaborate link for the forum will be sent to application owners soon. For more information, contact Shannon Marable.

Submit requests for STF one-time funding: Requests for proposals for the FY20 STF one-time funding process were distributed to deans and unit heads on August 16. Units who receive base STF allocations are eligible to submit requests for proposals. This one-time funding is in addition to any support that a college or unit may receive as a part of its base STF allocation and must be of an instructional nature. This year, the committee will accept requests for multi-year initiatives. Proposals can request funding for up to three years total. The proposals must be submitted through the office of the appropriate Vice President, Dean, or Associate Provost by October 15 to be considered during the current cycle. Please direct comments or questions to Dr. Toby Graham, chair of the Student Technology Fee Advisory Committee at (706) 542-0621.

Tech Tips

Sign up for your electronic W-2 by December 2019: All employees are encouraged to sign up for electronic delivery of their W-2 through the OneUSG Connect Employee Self-Service site. If you received an electronic W-2 through the legacy self-service site, employee.uga.edu, you will need to sign up again. When W-2s are available in 2020, you will access your W-2 through the OneUSG Connect Employee Self-Service site. If you do not choose electronic delivery, your W-2 will be mailed to your home address. If you leave UGA, you should opt out on your last working day or contact OneUSG Connect Support at oneusgsupport@usg.edu to have your W-2 mailed to you.

Complete your MyID profile to reset your password: Have you set up your MyID profile? A complete MyID Profile allows you to reset your password without contacting the EITS Help Desk. More than 2,000 UGA employees do not have a recovery option set up within the MyID Profile application. UGA employees who have not set up a MyID Profile will receive an awareness message on October 7 and a reminder notice on October 8 encouraging them to complete a MyID Profile. Visit myid.uga.edu.

Set a default save location for your documents: It's now easier for users to save files to OneDrive and SharePoint. Once a document is in OneDrive, users can rename and move files between folders right from within the apps. This new experience allows users signed into

Office 365 to save their Word, Excel and PowerPoint files directly to OneDrive or Sharepoint. On Windows, end users can change their default save location for Office documents in the new dialog by right-clicking and choosing "Set as Default Location" on any of the recent locations. On Mac, end users can change their default save location for Office documents be selecting "Other" in the Place drop-down, selecting the folder they want to save to, and checking the box for Set As Default Save Location. For more information, contact Ashley Henry.

National Cyber Security Awareness month: In an effort to increase campus awareness about the importance of cybersecurity, EITS is launching a cyber security awareness campaign on campus. Throughout the month, UGA students, faculty and staff will be presented with tech tips on how to spot a phish, as well as general tips about online security, computer security and account security. EITS will also engage in outreach events such as the I.T. Fair and tabling in the Tate Plaza. Follow us on Facebook (/uga.eits), Instagram (@uga_eits) and Twitter (@uga_eits) to stay in the loop throughout the month. For more information on this campaign, contact Kathryn White.