Vice President for Information Technology
Status and Activity Report for October 2023

Prepared by Timothy M. Chester, Vice President for Information Technology (VPIT)

1. <u>Key Items for Faculty and Staff Meetings</u>

   - *University System of Georgia (USG) kicking off Unified-ERP Project October 18th*. The USG has ambitions to implement a Unified ERP suite for finance, HR/payroll, and student information for all 26 institutions in a single, cloud-native system over the coming years. While the USG seeks funding for this multi-year initiative, a preliminary analysis phase for the project will kick off, in partnership with ISG Consulting. This analysis aims to document requirements and business processes sufficient to select and purchase a system that best meets these detailed needs. The kickoff is virtual and will be led by the Chancellor of the USG, Dr. Sonny Perdue. Individuals interested in attending the kickoff virtually may browse to https://bit.ly/3PZrlTi at 10 am on October 18th.

   - *State of Technology to be held November 15*: Dr. Timothy M. Chester's annual State of Technology at UGA address will be held on Wednesday, November 15 at 1:30 p.m. The address will be a hybrid event that will be held in person in the Memorial Hall Ballroom and will be held virtually via a Zoom webinar. More information will follow as it becomes available.

   - *UGAMail Login Page Changes to support Microsoft Intune features:* On September 28, EITS personnel will make changes to the UGAMail login page. These changes are needed to support UGA departments' certain features within Intune, Microsoft's cloud-based endpoint management solution. No other UGAMail features will be impacted by this login page change. Read about these changes on the EITS website at https://eits.uga.edu/stories/changescomingtotheugamailloginpage/, or contact Justin Sacket (justin.sackett@uga.edu) for more information.

   - *Fall cybersecurity training due October 31:* University System of Georgia employees, including student workers, must complete spring cybersecurity awareness training by October 31. This required training takes place twice a year in April and October per USG policy and a directive by the executive order of Governor Brian Kemp. This professionally developed training is conducted online through KnowBe4 and provides a comprehensive education on good cybersecurity practices. To complete the training, log in to the KnowBe4 Portal at https://training.knowbe4.com/auth/saml/8840131a04b53 with your UGA MyID and password. Once you log into the KnowBe4 portal, you will be taken to UGA's training page. Click on the training to start. If no training appears, go to the drop-down menu under your name in the upper right corner of the screen. Click on the 'My Training' option to view your available training. Through October, you may receive several reminders about completing the training to your UGAMail. These automated reminders will come from Ben Myers at bmyers@uga.edu and will have the subject line: USG Mandatory Cybersecurity Awareness Training Due October 31, 2023. Faculty, staff, and student employees who have questions about the training should contact the EITS Help Desk at 706-542-3106 or e-mail at helpdesk@uga.edu.

   - *Office of Institutional Research develops enrollment and tuition projection tools for UGA Senior Administration:* The Office of Institutional Research (OIR) has completed initial work on an enrollment and tuition revenue simulation tool that projects key metrics for the upcoming academic year. The tool uses predictive statistical modeling

to analyze data from Banner, PeopleSoft financials, and associated systems via the OIR Data Warehouse. The tool models student progression through the University and associated tuition returns, displaying the resultant analysis in a Tableau dashboard. The dashboard includes dynamic sliders and input parameters to allow users to answer "What-If" questions about the impact of potential changes in enrollment and tuition. The dashboard is hosted on OIR's Tableau Server and accessible to select users via web browsers behind the Single Sign-On. The tool is being used by several units under the Office of the Provost to prepare budgets and set targets for the upcoming academic year and the Provost's Enrollment Management team to inform strategic planning.

2. Services for Students

- *Work continues on more than $1M in campus wireless upgrades:* Work is underway on more wireless upgrades in academic buildings and student housing across the Athens, Buckhead, and Griffin campuses. These upgrades are part of EITS's work to continuously improve Wi-Fi connectivity and coverage to support teaching, learning, and student life. The $1.2 million a year project, funded by Student Technology Fees, includes wireless refreshments and redesigns in many buildings. Wireless upgrades in Soule Hall have been completed and upgrades in Driftmier Center and Vandiver Hall have started and are ongoing. Technicians are also working on more improvements to other buildings and wireless spaces across campus; work for phase three is under way and expected to be completed next summer. For more information, contact David Stewart at stewart@uga.edu.

3. Services for Teaching Faculty

- *Submit requests for STF one-time funding*: Requests for proposals for the FY24 STF one-time funding process were distributed to deans and unit heads August 31. Units who receive base STF allocations are eligible to submit requests for proposals. This one-time funding is in addition to any support that a college or unit may receive as a part of its base STF allocation and must be of an instructional nature. This year, the committee will accept requests for multi-year initiatives. Proposals can request funding for up to three years total. The proposals must be submitted through the office of the appropriate Vice President, Dean, or Associate Provost by October 13 to be considered during the current cycle. Please direct comments or questions to Dr. Toby Graham, chair of the Student Technology Fee Advisory Committee at tgraham@uga.edu or (706) 542-0621.

4. Other General Services

- *USG Open Enrollment 2024 kicks off October 23:* Open Enrollment for the 2024 calendar year will be October 23 through November 3. This is an Active Enrollment year, and all employees must complete the tobacco use and working spouse certifications. If you take no action during Open Enrollment to complete the certifications, you will default to the surcharge. The monthly surcharges for both the tobacco use and working spouse will be $150 each in 2024. Shared Leave Enrollment runs concurrently with the Benefits Open Enrollment. This is your opportunity to enroll and make donations to the Shared Sick Leave Pool for 2024. An in-person benefits fair will be held on Monday, October 30 from 10:00 a.m. to 2:00 p.m. in the Georgia Center for Continuing Education's Mahler Hall. Learn more about Open Enrollment and available benefits at https://hr.uga.edu/Current_Employees/Benefits/open_enrollment/2024/.

- *Kaba Clock Replacement set to go live October 15:* The University System of Georgia (USG) is leading an initiative to replace the Kaba timeclocks under a new contract with TimeClock Plus (TCP), following the expiration of the USG contract with Kaba in October. Clock configuration, delivery, and installation were completed July through September. UGA-wide, more than 3900 employees will begin using the TCP clocks effective October 15, 2023. For updates and additional information on the TCP implementation, please visit https://onesource.uga.edu/Time_/time_clocks/. Note that a MyID is required to access this webpage. Any questions can be directed to Audrey Conn at aclaire@uga.edu.

- *Verify and claim your Departmental MyID accounts by November 22*: EITS conducts an annual verification of all Departmental MyID accounts. Departmental MyID accounts are often used by units, colleges, and departments for running automated processes and to establish a contact email for a department or program. We conduct an annual verification to ensure all accounts have a current owner who is classified by central Human Resources as a full-time faculty or staff member. This verification also ensures other important information connected to the Departmental MyID is still correct. The 2023 Departmental MyID verification process will kick off October 23 and conclude November 22. Owners of Departmental MyID accounts will receive an email asking them to complete the verification process through TeamDynamix. The verification process must be completed by November 22. Account owners will receive several reminders until the process is complete. Accounts that are not verified by November 22 will be disabled. For more information, please contact Gary Pitman at gpitjr@uga.edu.

- *Boyd Data Center Uninterruptible Power Supply maintenance activities rescheduled:* Due to manufacturing issues, the Boyd Data Center Uninterruptible Power Supply (UPS) maintenances scheduled for October 14, October 28, and November 18 will be rescheduled. Future dates will be shared with the campus community later. Those who have questions should contact either Jeff Teasley at jteasley@uga.edu or Chris Fleming at cfleming@uga.edu.

- *Wikis to be retired from Teams:* Microsoft will retire wikis from Teams starting January 2024. Microsoft now offers note taking capabilities within Teams channels using the included OneNote notebook provided for each team. Users have an option to export their wiki content to OneNote notebooks in their Teams channel. After exporting, users can go to the Notes tab to collaborate using OneNote. Wikis will be read only after exporting. Teams users who have wikis with content they wish to keep should export that wiki to OneNote before January 2024. After this date, wikis will no longer be available. EITS will begin sending targeted notices to wiki owners this month to remind them of this change. For more information, contact Justin Sackett at justin.sackett@uga.edu.

- *Decommission of web standard hosting set for 2024:* Web Standard Hosting, the free web hosting service for UGA-affiliated departments and student organizations will be sunset in 2023 and decommissioned in 2024. Over the next year, the Systems Engineering team will work with users who still use Web Standard Hosting as their primary web hosting service to determine next steps. For more information, contact Ashley Henry at ashenry@uga.edu.

- *Identity Management System upgrade planned for October:* EITS will upgrade our Identity Management System in late October. Work will begin on Friday, October 27 and will last until Sunday, October 29. During the upgrade, identities will not be created or modified. This upgrade will not impact your ability to log in to systems using a MyID and

password. For more information, contact Shannon Marable at shannon.marable@uga.edu.

5. <u>Did You Know</u>

- *2023 InteractUSG conference offers educational sessions and networking opportunities to staff:* InteractUSG is a University System of Georgia conference offering educational sessions and networking opportunities with business and technology professionals from the 26 USG institutions and affiliated industry partners, all in a single location. This year, 38 University of Georgia staff members gave presentations at the September conference in Savannah, covering a wide variety of topics. Some of the presentations included a session on the course program of study (CPOS) project from the UGA's Registrar's Office; a presentation on the UGA OneCard program from UGA Auxiliary Services; and several presentations from EITS, including such topics as Virtual Desktop Infrastructure, PeopleSkills and employing student workers to assist with projects. More information on InteractUSG can be found on the USG website here: https://www.usg.edu/information_technology_services/service_catalog/interactusg

- *Be alert to potential job scams, protect your UGA credentials:* Large institutions like UGA are targets for phishing, and getting phishing emails is a daily reality. However, if you know the red flags, or signs, of a phishing email, you can avoid falling for these scams. Job and phishing scams come in various forms, especially as unsolicited emails promising high-paying, low-effort job opportunities. These scams often request personal information or upfront money. The Office of Information Security receives anywhere from 50 to 100 phishing emails every week. Among these reports, a few individuals fall victim to email, text, or social media scams each semester, and when money is involved, recovery is rarely successful. To combat these threats, immediate action is essential. ArchPass, powered by Duo, helps safeguard user email accounts against unauthorized access; any unsolicited Duo calls should be reported. Users are encouraged to proactively secure their accounts by resetting their MyID passwords. In addition, suspected phishing emails should be forwarded to abuse@uga.edu. By taking these precautions, we can collectively enhance our online safety and protect against these malicious activities.

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